



**REGULAR MEETING AGENDA  
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT  
VIRTUAL MEETING via ZOOM**

**Governor Newsom through CA Executive Order N-33-20 (issued on March 19<sup>th</sup>, 2020) issued a shelter-in-place order for the State of California. The order was further strengthened by the County of Santa Cruz Health Officer Order issued on March 31<sup>st</sup>, 2020 which discourages residents from traveling (even between their own properties) for non-essential reasons. CA Executive Order N-25-20 allows for modifications to the Brown Act ensuring that public meetings can continue under this order through telephone or video conferencing.**

**Saturday, May 21<sup>st</sup>, 2022 9:00 a.m.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/89110583792?pwd=dGZ2VndiaUE2dUhWSIRBV3dOM2lRZz09>**

**Meeting ID: 891 1058 3792**

**Passcode: 005174**

**Phone in: +1 669 900 9128 US**

**See below the agenda for how to download Zoom for a computer or smartphone (both audio and video available) or to participate via dial-in telephone (audio only). Also, please review the etiquette guidelines and reminders. If you have any questions please contact the District Clerk at [pdghad@gmail.com](mailto:pdghad@gmail.com)**

**A. OPEN SESSION CALL TO ORDER – PLEDGE OF ALLEGIANCE**

---

**Roll Call**

**John Cullen, President  
David Ferrari, Vice-President  
Raphael Kraw, Treasurer**

**Michael Butner, Director  
Sarah Mansergh, Clerk**

**B. MEMBER COMMENTS**

---

Matters under the jurisdiction of the Board and not on the posted agenda, may be addressed by members of the public before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of PDGHAD. Any person wishing to address the Board during the Member Comment period shall be permitted to be heard for up to 3 minutes, A) individuals may speak only once and B) the Board is unable to address any owner comments in depth but may choose to direct the Clerk to follow-up on the matter for a future meeting.

## **C. PRESIDENT'S REMARKS**

---

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

### **1. 2021 Upcoming Meeting Dates**

August 6<sup>th</sup>, 2022

October 1<sup>st</sup>, 2022

December 10<sup>th</sup>, 2022

## **D. CONSENT CALENDAR**

---

All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of meeting minutes from March 5<sup>th</sup>, 2022

## **E. TREASURER'S REPORT**

---

### **2. Financial Reports**

- Financial Report through April 30<sup>th</sup>, 2022
- Warrant listing

## **F. MEETING reports**

---

3. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

## **G. NEW BUSINESS**

---

### **4. ITEM-Consider the appointment of Patrick Dobbins to the Board as a Director**

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

### **5. ITEM-Consider resolution for continuing teleconferenced meetings**

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

6. ITEM – Review budget for FY 2022/23

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

7. ITEM-Update on County application for grading permit.

- a. Board report
- b. Public comment
- c. Board discussion

8. ITEM – Consider resolution calling for an election for Directors in the November General Election.

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

## **H. DIRECTORS COMMENTS AND CONCERNS**

---

Members of the Board of Directors may address items of concern at this time and may request that items be placed on future agendas in accordance with the By-laws of the Board.

## **I. ADJOURNMENT**

---

The next Meeting of the Board of Directors is scheduled for August 6<sup>th</sup>, 2022, at 9:00 a.m. online via Zoom and if possible at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Board Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 818-9253, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.

# PDGHAD

**REGULAR MEETING AGENDA  
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT  
VIRTUAL MEETING via ZOOM**

**Governor Newsom through CA Executive Order N-33-20 (issued on March 19<sup>th</sup>, 2020) issued a shelter-in-place order for the State of California. The order was further strengthened by the County of Santa Cruz Health Officer Order issued on March 31<sup>st</sup>, 2020 which discourages residents from traveling (even between their own properties) for non-essential reasons. CA Executive Order N-25-20 allows for modifications to the Brown Act ensuring that public meetings can continue under this order through telephone or video conferencing.**

**Saturday, March 5th, 2022 9:00 a.m.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86061888384?pwd=LzhNN09oVWJvUDRkTzVENEFRTXpvQT09>**

**Meeting ID: 860 6188 8384**

**Passcode: 549396**

**Phone in: +1 669 900 9128 US**

**See below the agenda for how to download Zoom for a computer or smartphone (both audio and video available) or to participate via dial-in telephone (audio only). Also, please review the etiquette guidelines and reminders. If you have any questions please contact the District Clerk at [pdghad@gmail.com](mailto:pdghad@gmail.com)**

**A. OPEN SESSION CALL TO ORDER – PLEDGE OF ALLEGIANCE**

**Roll Call**

**John Cullen, President-present  
David Ferrari, Vice-President-present  
Raphael Kraw, Treasurer-present**

**Michael Butner, Director-present  
Sarah Mansergh, Clerk-present**

**Michael Rodriguez (attorney), Wendy Cumming (accountant), Patrick Dobbins (h131)**

**B. MEMBER COMMENTS**

Matters under the jurisdiction of the Board and not on the posted agenda, may be addressed by members of the public before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of PDGHAD. Any person wishing to address the Board during the Member Comment period shall be permitted to be heard for up to 3 minutes, A) individuals may speak only once and B) the Board is unable to address any owner comments in depth but may choose to direct the Clerk to follow-up on the matter for a future meeting.

## C. PRESIDENT'S REMARKS

---

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

### 1. 2021 Upcoming Meeting Dates

May 21<sup>st</sup>, 2022  
August 6<sup>th</sup>, 2022  
October 1<sup>st</sup>, 2022  
December 10<sup>th</sup>, 2022

**Reminder about Annual Form 700 filing. May need to add a June meeting for budget review.**

## D. CONSENT CALENDAR

---

All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of meeting minutes from December 11<sup>th</sup>, 2021

**David Ferrari moves to accept the meeting minutes from Dec. 11<sup>th</sup>, 2021. Michael Butner seconds. Roll Call: John Cullen-aye, Raphael Kraw-aye, David Ferrari-aye, Michael Butner-aye. Approved.**

## E. TREASURER'S REPORT

---

2. Financial Reports
  - Financial Report through February 28<sup>th</sup>, 2022
  - Warrant listing

**Wendy gave an update on the financials-no major changes. Will consider the 2022/23 budget at the next meeting.**

## F. MEETING reports

---

3. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

**No meeting expenses were incurred.**

## G. NEW BUSINESS

---

4. ITEM-Consider resolution for continuing teleconferenced meetings
  - a. Board report
  - b. Public comment
  - c. Board discussion

d. Board action /direction

**Raphael Kraw moves to approve the resolution. Mike Butner seconds. Roll Call: John Cullen-aye, Raphael Kraw-aye, David Ferrari-aye, Michael Butner-aye. Approved.**

5. ITEM-Update on County application for grading permit

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

**Discussed the current status of the grading permit including a meeting with Dan Peluso and the Ca Coastal Commission and Santa Cruz County for expectations of grading permit information. Will schedule a future meeting to discuss requirements.**

5. ITEM Consider Insurance Renewals

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

**David Ferrari moves to approve the insurance renewals. Raphael Kraw seconds. Roll Call: John Cullen-aye, Raphael Kraw-aye, David Ferrari-aye, Michael Butner-aye. Approved.**

6. ITEM – Review/Accept 2020/21 Audit Report (held over from December 11, 2021 Meeting)

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

**David Ferrari moves to accept the 2021/2022 annual audit. Raphael Kraw seconds. Roll Call: John Cullen-aye, Raphael Kraw-aye, David Ferrari-aye, Michael Butner-aye. Approved.**

7. ITEM –Consider resolution to update the meeting date policy for the PDGHAD

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

**Michael Butner moves to approve the ineew meeting policy. Raphael Kraw seconds. Roll Call: John Cullen-aye, Raphael Kraw-aye, David Ferrari-aye, Michael Butner-aye. Approved.**

8. ITEM –Consider funding attendance at governmental accounting conference (AICPA) for accountant.

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

**Raphael Kraw moves to approve providing \$350 towards the registration fees for Wendy Cumming at the AICPA conference. David Ferrari seconds. Roll Call: John Cullen-aye, Raphael Kraw-aye, David Ferrari-aye, Michael Butner-aye. Approved.**

## **H. DIRECTORS COMMENTS AND CONCERNS**

---

Members of the Board of Directors may address items of concern at this time and may request that items be placed on future agendas in accordance with the By-laws of the Board.

**Add appointment of candidate for GHAD Director to the next meeting on May 21<sup>st</sup>.**

## **I. ADJOURNMENT**

---

The next Meeting of the Board of Directors is scheduled for May 21<sup>st</sup>, 2022, at 9:00 a.m. online via Zoom and if possible at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Board Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 818-9253, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PAJARO DUNES  
GEOLOGIC HAZARD ABATEMENT DISTRICT AUTHORIZING THE CONTINUED  
USE OF TELECONFERENCED MEETINGS PURSUANT TO ASSEMBLY BILL 361**

**Resolution No. 2022-03**

**WHEREAS**, on March 4, 2020, Governor Newsom declared a State of Emergency in the State of California, as defined under the California Emergency Services Act, due to the COVID-19 pandemic; and

**WHEREAS**, on March 4, 2020, the Health Officer of Santa Cruz County declared a similar declaration of “local health emergency” regarding COVID-19 for Santa Cruz County, which was subsequently ratified by the Santa Cruz County Board of Supervisors on March 10, 2020; and

**WHEREAS**, on March 17, 2020, due to the threats posed by COVID-19, Governor Newsom issued Executive Order N-29-20, which suspended certain requirements of Government Code Section 54950 *et seq.*, the Ralph M. Brown Act (“Brown Act”), in order to allow local legislative bodies to conduct meetings telephonically or electronically without a physical meeting place; and

**WHEREAS**, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which stated that the provisions suspending requirements of the Brown Act in Executive Order N-29-20 would remain in effect through September 30, 2021, at which point the suspensions would expire; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (“AB 361”) into law, an urgency measure effective upon adoption, amending the Brown Act to allow legislative bodies to continue to meet remotely during a proclaimed State of Emergency, when either state or local officials have imposed or recommended measures to promote social distancing, or the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, the State of Emergency proclaimed by the Governor on March 4, 2020, and local health emergency declarations and recommendations, remain in effect; and

**WHEREAS**, highly contagious COVID-19 Delta and Omicron Variants emerged in the second half of 2021, causing an increase in positive cases and hospitalizations locally and throughout the State of California; and

**WHEREAS**, on February 16, 2022, Santa Cruz County lifted its November 18, 2021, Order requiring the use of face coverings in indoor settings, but continues to recommend indoor masking for unvaccinated individuals and strongly recommends the use of face masks as an effective tool against the spread of the COVID-19 virus; and



**WHEREAS**, according to the CDC’s “Community Transmission” metric, which provides a four-tiered system that measures the level of community transmission in each county, as of May 17, 2022, Santa Cruz County was reported as having a “Medium” Community Transmission rate, a decrease from the “Substantial” rating in place on date of the District’s last resolution on teleconferencing adopted in March of 2022, but higher than the transmission rate in many other counties in California, and

**WHEREAS**, there has been a recent increase in reported cases of COVID-19 throughout the State; and

**WHEREAS**, due to the continued impact of COVID-19 Variants, the District is concerned about the health and safety of attendees at public meetings should they be held in person and in a shared indoor public meeting space; and

**WHEREAS**, regular meetings of the Board of Directors of the Pajaro Dunes Geologic Hazard Abatement District (the “Board”), comprised of homeowners and constituents who often reside in other counties in the State, pose a unique risk of gatherings of individuals from a variety of locales with differing Community Transmission rates; and

**WHEREAS**, on November 13, 2021, in recognition of much of the information referenced above, the Board adopted initial Resolution No. 2021-02 “Authorizing the Continued Use of Teleconferenced Meetings Pursuant to AB 361” as a means of protecting the Board and the public from the transmission of the COVID-19 virus; and

**WHEREAS**, at the last District Board meeting, on March 5, 2022, the Board adopted Resolution No. 2021-04 “Authorizing the Continued Use of Teleconferenced Meetings Pursuant to Assembly Bill 361”; and

**WHEREAS**, pursuant to the provisions of AB 361, after adoption of an initial resolution stating the desire to continue to use teleconferencing, if a governmental entity wishes to continue to conduct business via teleconferencing it must adopt a subsequent resolution establishing facts and findings that justify the use of such meeting procedures; and

**WHEREAS**, in light of the foregoing, the Board desires to take action in substantial compliance with AB 361 to continue to hold its meetings remotely.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of the Directors of the Pajaro Dunes Geologic Hazard Abatement District as follows:

1. All of the recitals set forth above are true and correct to the best of its knowledge and by this reference are incorporated herein as findings.
2. The Board hereby acknowledges that the Governor’s State of Emergency proclamation issued on March 4, 2020, remains in effect.

3. The Board finds that due to the emergence of the Delta and Omicron Variants, a recent increase in reported COVID-19 cases throughout the State, and the continued threat of COVID-19, holding in-person Board meetings would present an imminent risk to the health and safety of attendees.

4. The Board is hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution, including conducting open and public meetings in accordance with Government Code Section 54953(e) and other applicable provisions of the Brown Act to allow teleconferenced meetings.

5. This Resolution shall take effect on May 21, 2022, and shall be effective until the earlier of thirty days from said date or such time the Board adopts a subsequent resolution in accordance with Government Code Section 54953(e)(3) to extend the time during which the Board may continue teleconferencing without compliance with the Brown Act's prior rules regarding teleconferencing.

**PASSED AND ADOPTED** by the Board of Directors of the Pajaro Dunes Geologic Hazard Abatement District of the County of Santa Cruz, State of California, this 21<sup>st</sup> day of May, 2022, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

---

President John Cullen, Board of Directors

ATTEST

---

Sarah Mansergh, Clerk of the Board

**Pajaro Dunes Geologic Hazard Abatement District**

**Balance Sheet**

As of April 30, 2022

Apr 30, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

100000 · SCCB Zone 1 - 3957	143,227
100001 · SCCB Zone 2 - 3965	16,720
100002 · SCCB Z1 Emerg - 1877	489,004
100003 · SCCB LTD- 0208	49,241
100004 · SCCB Bond Holding	<u>236,951</u>

**Total Checking/Savings** 935,143

**Accounts Receivable**

120000 · Assessments Receivable	<u>496,133</u>
---------------------------------	----------------

**Total Accounts Receivable** 496,133

**Other Current Assets**

121500 · Prepaid Insurance	16,062
121600 · Prepaid Expenses	<u>1,000</u>

**Total Other Current Assets** 17,062

**Total Current Assets** 1,448,338

**Fixed Assets**

150000 · Riverwall	3,000,000
160000 · Accumulated Depreciation	<u>-1,733,330</u>

**Total Fixed Assets** 1,266,670

**TOTAL ASSETS** 2,715,008

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

200000 · Accounts Payable	<u>-7,738</u>
---------------------------	---------------

**Total Accounts Payable** -7,738

**Other Current Liabilities**

220000 · Accrued Interest	<u>13,639</u>
---------------------------	---------------

**Total Other Current Liabilities** 13,639

**Total Current Liabilities** 5,901

**Long Term Liabilities**

285000 · Bonds Payable Z2	1,000,000
286000 · Bonds Payable Discount Z2	-52,250
286500 · Amort. Bond Discount Z2	<u>35,689</u>

**Total Long Term Liabilities** 983,439

**Total Liabilities** 989,340

**Equity**

30000 · Opening Balance Equity 608,448

32000 · Retained Earnings 926,531

Net Income 190,690

**Total Equity** 1,725,669

**TOTAL LIABILITIES & EQUITY** 2,715,009

**Pajaro Dunes Geologic Hazard Abatement District**

**Profit & Loss Budget vs. Actual**

July 2021 through April 2022

Zone 1

	<u>Jul '21 - Apr 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Assessment Income	115,926	115,926	-	100%
410020 · Emergency Reserve Fund	146,013	145,833	180	100%
410050 · Assess. Income PDA Stairs	10,776	9,559	1,217	113%
<b>Total Income</b>	<u>272,715</u>	<u>271,318</u>	<u>1,397</u>	<u>101%</u>
<b>Expense</b>				
610155 · Postage and Mailings	399	1,250	(851)	32%
61510 · Advertising	-	527	(527)	0%
615115 · Office Expense	-	460	(460)	0%
615140 · Audit Expense	9,000	10,538	(1,538)	85%
61518 · Clerk	2,905	7,232	(4,327)	40%
615415 · Accounting	11,055	16,596	(5,541)	67%
615416 · Assessment Admin. Expense	5,340	8,430	(3,090)	63%
615617 · Website Maintenance	-	1,250	(1,250)	0%
615650 · Officer Election	-	2,608	(2,608)	0%
615655 · Dues	-	527	(527)	0%
615656 · Board/Clerk Education	350	2,318	(1,968)	15%
616500 · Legal Fees	4,160	15,807	(11,647)	26%
617250 · Seawall Inspections	-	6,199	(6,199)	0%
619010 · Technical Consulting Costs	44,342	103,949	(59,607)	43%
628500 · Insurance Expense	12,914	13,172	(258)	98%
629030 · SBA Repayment to PHA Z2	-			
629900 · Bond Fee Expense	-			
650000 · Bank Service Charges	1,025			
750000 · Depreciation Expense Z2	-			
<b>Total Expense</b>	<u>91,490</u>	<u>190,863</u>	<u>(99,373)</u>	<u>48%</u>
<b>Net Ordinary Income</b>	<u>181,225</u>	<u>80,455</u>	<u>100,770</u>	<u>225%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
410070 · Interest & Penalty Income	118	42	76	281%
<b>Total Other Income</b>	<u>118</u>	<u>42</u>	<u>76</u>	<u>281%</u>
<b>Other Expense</b>				
855000 · Interest Expense	-			
955500 · Interest Bond Discount	-			
<b>Total Other Expense</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Other Income</b>	<u>118</u>	<u>42</u>	<u>76</u>	<u>281%</u>
<b>Net Income</b>	<u><u>181,343</u></u>	<u><u>80,497</u></u>	<u><u>100,846</u></u>	<u><u>225%</u></u>

**Pajaro Dunes Geologic Hazard Abatement District**

**Profit & Loss Budget vs. Actual**

July 2021 through April 2022

Zone 2

	<u>Jul '21 - Apr 22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Assessment Income	221,863	221,863	-	100%
410020 · Emergency Reserve Fund	-			
410050 · Assess. Income PDA Stairs	1,419	1,267	152	112%
<b>Total Income</b>	<u>223,282</u>	<u>223,130</u>	<u>152</u>	<u>100%</u>
<b>Expense</b>				
610155 · Postage and Mailings	-			
61510 · Advertising	-			
615115 · Office Expense	-			
615140 · Audit Expense	-			
61518 · Clerk	972	2,281	(1,309)	43%
615415 · Accounting	-			
615416 · Assessment Admin. Expense	517	1,094	(577)	47%
615617 · Website Maintenance	-			
615650 · Officer Election	-			
615655 · Dues	-			
615656 · Board/Clerk Education	-			
616500 · Legal Fees	-			
617250 · Seawall Inspections	-			
619010 · Technical Consulting Costs	-			
628500 · Insurance Expense	-			
629030 · SBA Repayment to PHA Z2	77,380	77,380	-	100%
629900 · Bond Fee Expense	-	669	(669)	0%
650000 · Bank Service Charges	-	439	(439)	0%
750000 · Depreciation Expense Z2	83,330	83,333	(3)	100%
<b>Total Expense</b>	<u>162,199</u>	<u>165,196</u>	<u>(2,997)</u>	<u>98%</u>
<b>Net Ordinary Income</b>	<u>61,083</u>	<u>57,934</u>	<u>3,149</u>	<u>105%</u>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
410070 · Interest & Penalty Income	134	125	9	107%
<b>Total Other Income</b>	<u>134</u>	<u>125</u>	<u>9</u>	<u>107%</u>
<b>Other Expense</b>				
855000 · Interest Expense	50,129	50,129	-	100%
955500 · Interest Bond Discount	1,740	1,740	-	100%
<b>Total Other Expense</b>	<u>51,869</u>	<u>51,869</u>	<u>-</u>	<u>100%</u>
<b>Net Other Income</b>	<u>(51,735)</u>	<u>(51,744)</u>	<u>9</u>	<u>100%</u>
<b>Net Income</b>	<u><u>9,348</u></u>	<u><u>6,190</u></u>	<u><u>3,158</u></u>	<u><u>151%</u></u>

**Pajaro Dunes Geologic Hazard Abatement District**

**Profit & Loss Budget vs. Actual**

July 2021 through April 2022

	TOTAL			
	Jul '21 - Apr 22	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
410000 · Assessment Income	337,789	337,789	-	100%
410020 · Emergency Reserve Fund	146,013	145,833	180	100%
410050 · Assess. Income PDA Stairs	12,195	10,826	1,369	113%
<b>Total Income</b>	<u>495,997</u>	<u>494,448</u>	<u>1,549</u>	<u>100%</u>
<b>Expense</b>				
610155 · Postage and Mailings	399	1,250	(851)	32%
61510 · Advertising	-	527	(527)	0%
615115 · Office Expense	-	460	(460)	0%
615140 · Audit Expense	9,000	10,538	(1,538)	85%
61518 · Clerk	3,877	9,513	(5,636)	41%
615415 · Accounting	11,055	16,596	(5,541)	67%
615416 · Assessment Admin. Expense	5,857	9,524	(3,667)	61%
615617 · Website Maintenance	-	1,250	(1,250)	0%
615650 · Officer Election	-	2,608	(2,608)	0%
615655 · Dues	-	527	(527)	0%
615656 · Board/Clerk Education	350	2,318	(1,968)	15%
616500 · Legal Fees	4,160	15,807	(11,647)	26%
617250 · Seawall Inspections	-	6,199	(6,199)	0%
619010 · Technical Consulting Costs	44,342	103,949	(59,607)	43%
628500 · Insurance Expense	12,914	13,172	(258)	98%
629030 · SBA Repayment to PHA Z2	77,380	77,380	-	100%
629900 · Bond Fee Expense	-	669	(669)	0%
650000 · Bank Service Charges	1,025	439	586	233%
750000 · Depreciation Expense Z2	83,330	83,333	(3)	100%
<b>Total Expense</b>	<u>253,689</u>	<u>356,059</u>	<u>(102,370)</u>	<u>71%</u>
<b>Net Ordinary Income</b>	242,308	138,389	103,919	175%
<b>Other Income/Expense</b>				
<b>Other Income</b>				
410070 · Interest & Penalty Income	252	167	85	151%
<b>Total Other Income</b>	252	167	85	151%
<b>Other Expense</b>				
855000 · Interest Expense	50,129	50,129	-	100%
955500 · Interest Bond Discount	1,740	1,740	-	100%
<b>Total Other Expense</b>	<u>51,869</u>	<u>51,869</u>	<u>-</u>	<u>100%</u>
<b>Net Other Income</b>	(51,617)	(51,702)	85	100%
<b>Net Income</b>	<u><u>190,691</u></u>	<u><u>86,687</u></u>	<u><u>104,004</u></u>	<u><u>220%</u></u>

**Pajaro Dunes Geologic Hazard Abatement District**  
**Bank Account Activity**  
As of April 30, 2022

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>100000 · SCCB Zone 1 - 3957</b>						<b>175,955.56</b>
Bill Pmt -Check	03/11/2022	1437	Jarvis, Fay, & Gibson, LLP		40.00	175,915.56
Bill Pmt -Check	03/11/2022	1438	KBK Insurance		16,502.06	159,413.50
Bill Pmt -Check	03/11/2022	1439	Sarah Mansergh		1,878.55	157,534.95
Bill Pmt -Check	03/11/2022	1440	Wendy L. Cumming, CPA		1,998.25	155,536.70
Bill Pmt -Check	04/18/2022	1441	Cal Engineering & Geology		8,988.75	146,547.95
Bill Pmt -Check	04/18/2022	1442	Jarvis, Fay, & Gibson, LLP		1,520.00	145,027.95
Bill Pmt -Check	04/18/2022	1443	KBK Insurance		500.00	144,527.95
Bill Pmt -Check	04/18/2022	1444	Wendy L. Cumming, CPA		1,300.95	143,227.00
Total 100000 · SCCB Zone 1 - 3957				0.00	32,728.56	143,227.00
<b>100001 · SCCB Zone 2 - 3965</b>						<b>40,495.57</b>
Bill Pmt -Check	03/11/2022	1368	Pelican Home Owner's Association		15,476.00	25,019.57
Bill Pmt -Check	03/11/2022	1369	Sarah Mansergh		561.13	24,458.44
Bill Pmt -Check	04/18/2022	1370	Pelican Home Owner's Association		7,738.00	16,720.44
Total 100001 · SCCB Zone 2 - 3965				0.00	23,775.13	16,720.44
<b>100002 · SCCB Z1 Emerg - 1877</b>						<b>489,004.24</b>
Total 100002 · SCCB Z1 Emerg - 1877						489,004.24
<b>100003 · SCCB LTD- 0208</b>						<b>49,232.63</b>
Deposit	03/31/2022			8.23		49,240.86
Total 100003 · SCCB LTD- 0208				8.23	0.00	49,240.86
<b>100004 · SCCB Bond Holding</b>						<b>236,950.52</b>
Total 100004 · SCCB Bond Holding						236,950.52
<b>TOTAL</b>				<b>8.23</b>	<b>56,503.69</b>	<b>935,143.06</b>

**Pajaro Dunes Geologic Hazard Abatement District**  
**Zone 1 YTD Actuals to Annual Budget**  
 July 2021 through June 2022

	Zone 1			
	Jul '21 - Apr 22	Budget	\$ Over Budget	% of Budget
<b>Expense</b>				
610155 · Postage and Mailings	399	1,581	(1,182)	25%
61510 · Advertising	-	527	(527)	0%
615115 · Office Expense	-	580	(580)	0%
615140 · Audit Expense	9,000	10,538	(1,538)	85%
61518 · Clerk	2,905	8,852	(5,947)	33%
615415 · Accounting	11,055	18,968	(7,913)	58%
615416 · Assessment Admin. Expense	5,340	8,430	(3,090)	63%
615617 · Website Maintenance	-	1,581	(1,581)	0%
615650 · Officer Election	-	2,608	(2,608)	0%
615655 · Dues	-	527	(527)	0%
615656 · Board/Clerk Education	350	2,318	(1,968)	15%
616500 · Legal Fees	4,160	18,968	(14,808)	22%
617250 · Seawall Inspections	-	6,199	(6,199)	0%
619010 · Technical Consulting Costs	44,342	124,739	(80,397)	36%
628500 · Insurance Expense	15,497	15,806	(309)	98%
650000 · Bank Service Charges	1,025			
<b>Total Expense</b>	<b>94,073</b>	<b>222,222</b>	<b>-128,149</b>	<b>42%</b>



**PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT - ZONE 1**

*(DRAFT)* BUDGET FOR FOR THE FISCAL YEAR ENDED JUNE 30, 2023

<b>FUNDING SOURCES FOR ZONE 1</b>	<b>FY23</b>	<b>FY22</b>	<b>FY23</b>
	<b><u>Spending</u></b>	<b><u>Previously</u></b>	<b><u>Assessment</u></b>
	<b><u>Budget</u></b>	<b><u>Received</u></b>	
Property Assessments:			\$ 162,393
From Members			157,596
From PDA for Stairways			4,797
Interest income			<u>50</u>
<b>Total Revenue for Zone 1</b>			<u>162,443</u>
<b>Administrative and Operating Expenses</b>			
<b>General and Administrative Expenses</b>			
Printing and mailings	\$ 1,648	\$ -	\$ 1,648
Communications and Website maintenance	1,648	-	1,648
Office Supplies	604	-	604
Advertising	549	-	549
Insurance	16,477		16,477
Membership Dues	549	-	549
<b>Total General and Administrative Expenses</b>	<b><u>21,475</u></b>	<b><u>-</u></b>	<b><u>21,475</u></b>
<b>Professional Services</b>			
Legal Consultant	19,772	10,000	9,772
Contract costs for Assessment calculations	8,788	3,000	5,788
Audit Fees	10,984	-	10,984
Accountant Contract	19,772	-	19,772
Engineer Fees/County permit	130,028	50,000	80,028
Clerk Contract/Admin. & Outreach	9,227	-	9,227
<b>Total Professional Services</b>	<b><u>198,571</u></b>	<b><u>63,000</u></b>	<b><u>135,571</u></b>
<b>Special District Compliance Costs</b>			
Elections	2,719		2,719
Board and Clerk Training	2,417		2,417
<b>Total Special District Compliance Costs</b>	<b><u>5,135</u></b>	<b><u>-</u></b>	<b><u>5,135</u></b>
<b>Seawall Annual Inspection</b>	<b><u>6,462</u></b>	<b><u>6,200</u></b>	<b><u>262</u></b>
<b>Total Administrative and Operating Expenses</b>	<b><u>231,643</u></b>	<b><u>69,200</u></b>	<b><u>162,443</u></b>

**PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT - ZONE 2**

**(DRAFT) BUDGET FOR FOR THE FISCAL YEAR ENDED JUNE 30, 2023**

	<u>Current Year budget</u>
<b>REVENUE FOR ZONE 2</b>	
Property Assessments	210,764
Pelican	209,647
Total PDA for stairway	1,117
Interest	150
<b><i>Total Revenue for Zone 2</i></b>	<u>210,914</u>
<b>EXPENDITURES FOR ZONE 2</b>	
<b><i>Administrative Costs</i></b>	
Contract for Assessment Administration	1,141
Accountant/Clerk Contract	2,853
Bond Fee	697
Bank Service Charges	550
<b><i>Total Administrative Costs</i></b>	<u>5,241</u>
<b><i>Riverwall Inspection</i></b>	<u>-</u>
<b><i>Loan Payments</i></b>	
SBA Loan Payment	92,856
Payment on bond issue (82 members)	112,817
<b><i>Total loan payments</i></b>	<u>205,673</u>
<b><i>Total Expenditures for Zone 2</i></b>	<u>210,914</u>
<b>Net Change in Fund Balance</b>	<u>-</u>

## **Resolution No. 2022-04**

### **Resolution Ordering an Election, Requesting County Elections to Conduct the Election, and Requesting Consolidation of the Election by All-Mail Ballot**

#### **\_ Pajaro Dunes Geologic Hazard Abatement District\_**

**WHEREAS**, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election; and

**WHEREAS**, the resolution of the governing body of the city or district shall specify the services requested; and

**WHEREAS**, pursuant to Elections Code Section 10002, the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS**, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

**WHEREAS**, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot, acknowledging that the consolidation election will be held and conducted in the manner prescribed in Section 10418. Upon such request, the Board of Supervisors may order the consolidation; and

**WHEREAS**, pursuant to Elections Code Section 10418, if consolidated, the consolidated election shall be held and conducted, election boards appointed, voting precincts designated, candidates nominated, ballots printed, polls opened and closed, voter challenges determined, ballots counted and returned, returns canvassed, results declared, certificates of election issued, recounts conducted, election contests presented, and all other proceedings incidental to and connected with the election shall be regulated and done in accordance with the provisions of law regulating the statewide or special election, or the election held pursuant to Section 1302 or 1303, as applicable.

**WHEREAS**, the Pajaro Dunes Geologic Hazard Abatement District requests an all-mail ballot election be conducted;

**WHEREAS**, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

**WHEREAS**, various district, county, state and other political subdivision elections may be or have been called to be held on November 8, 2022;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** that the governing body of the

Pajaro Dunes Geologic Hazard Abatement District (PDGHAD)

(Name of City/District)

hereby orders an all-mail ballot election be called and consolidated with any and all elections also called to be held on November 8, 2022 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Pajaro Dunes Geologic Hazard Abatement District

(Political Jurisdiction)

and requests the Board of Supervisors of the County of Santa Cruz to order such consolidation under Elections Code Sections 10401, 10403 and 10418.

**BE IT FURTHER RESOLVED AND ORDERED** that said governing body hereby requests the Board of Supervisors to permit the Santa Cruz County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

**Check the following that apply:**

**BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department conduct the election for the following offices on the November 8, 2022 ballot:

Seats open	Office	Term	District/Division (if app)
3	Director	4 years	

- BE IT FURTHER RESOLVED AND ORDERED** that the Santa Cruz County Elections Department shall conduct the election for the attached MEASURE(S) to be voted on at the November 8, 2022 election. (attach 75-word ballot question)

**BE IT FURTHER RESOLVED AND ORDERED THAT** Santa Cruz County Elections Department is requested to: [Check one of the following]

- Print the attached measure text exactly as filed or indicated on the filed document in the County Voter Information Guide for the November 8, 2022 election. Cost of printing and distribution of the measure text will be paid for by the city/district.
- X Do NOT print the measure text in the County Voter Information Guide. Instead, send a copy to voters upon request at the cost of said city/district.

**BE IT FURTHER RESOLVED AND ORDERED THAT** in accordance with section 9313 and 9280 of the California Elections Code, the County Counsel, District Attorney, or City Attorney is hereby directed to prepare an impartial analysis of this measure.

**PASSED AND ADOPTED** 21<sup>st</sup> day of May, 2022 by the following vote:

**AYES:**

**NOES:**

**ABSTENTIONS:**

**ABSENT:**

\_\_\_\_\_  
John Cullen, President PDGHAD

Attested: \_\_\_\_\_

Sarah Mansergh, District Clerk