



**REGULAR MEETING AGENDA
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT
VIRTUAL MEETING via ZOOM**

Governor Newsom through CA Executive Order N-33-20 (issued on March 19th, 2020) issued a shelter-in-place order for the State of California. The order was further strengthened by the County of Santa Cruz Health Officer Order issued on March 31st, 2020 which discourages residents from traveling (even between their own properties) for non-essential reasons. CA Executive Order N-25-20 allows for modifications to the Brown Act ensuring that public meetings can continue under this order through telephone or video conferencing.

Saturday, April 10th, 2020 9:00 a.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/81503851647?pwd=amdWYkprR3plSHkyTnljMmN3S0Q0dz09>

Meeting ID: 815 0385 1647

Passcode: 210746 Phone in: +1 669 900 9128 US

See below the agenda for how to download Zoom for a computer or smartphone (both audio and video available) or to participate via dial-in telephone (audio only). Also, please review the etiquette guidelines and reminders. If you have any questions please contact the District Clerk at pdghad@gmail.com

A. OPEN SESSION CALL TO ORDER – PLEDGE OF ALLEGIANCE

Roll Call

John Cullen, President
David Ferrari, Vice-President
Raphael Kraw, Treasurer

Jack Feinstein, Director
Michael Butner, Director
Sarah Mansergh, Clerk

B. MEMBER COMMENTS

Matters under the jurisdiction of the Board and not on the posted agenda, may be addressed by members of the public before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of PDGHAD. Any person wishing to address the Board during the Member Comment period shall be permitted to be heard for up to 3 minutes, A) individuals may speak only once and B) the Board is unable

to address any owner comments in depth, but may choose to direct the Clerk to follow-up on the matter for a future meeting.

C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

1. 2021 Upcoming Meeting Dates

May 15th, 2021
August 7th, 2021
November 13th
December 11th

D. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of meeting minutes of February 13th, 2021.

E. TREASURER'S REPORT

2. Financial Reports
 - Financial Report through March 31st, 2021
 - Warrant listing

F. MEETING reports

3. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

G. NEW BUSINESS

4. ITEM-Update on County application for grading permit and discussion about next steps and outreach
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction
5. ITEM Review 2021/2022 Fiscal Budget
 - a. Board report
 - b. Public comment
 - c. Board discussion
 - d. Board action /direction

H. DIRECTORS COMMENTS AND CONCERNS

Members of the Board of Directors may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

I. ADJOURNMENT

The next Meeting of the Board of Directors is scheduled for May 15th, 2021, at 9:00 a.m. online via Zoom and if possible at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Board Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 818-9253, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act

PDGHAD

REGULAR MEETING AGENDA PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT VIRTUAL MEETING via ZOOM

Governor Newsom through CA Executive Order N-33-20 (issued on March 19th, 2020) issued a shelter-in-place order for the State of California. The order was further strengthened by the County of Santa Cruz Health Officer Order issued on March 31st, 2020 which discourages residents from traveling (even between their own properties) for non-essential reasons. CA Executive Order N-25-20 allows for modifications to the Brown Act ensuring that public meetings can continue under this order through telephone or video conferencing.

Saturday, February 13th, 2020 9:00 a.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/84509161587?pwd=VTZ0L2dOWitoMldHd3B2ZVJ5YjcxZD09>

Meeting ID: 845 0916 1587

Passcode: 454247

Phone in: +1 669 900 9128 US

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A. OPEN SESSION CALL TO ORDER – PLEDGE OF ALLEGIANCE

Roll Call

John Cullen, President-**present**
David Ferrari, Vice-President-**present**
Raphael Kraw, Treasurer-**present**

Jack Feinstein, Director-**present**
Sarah Mansergh, Clerk-**present**

Also in attendance: Michale Rodriquez-attorney, John Adams H55, Ian Whiting H20, Michael Butner P73, Stacey Stillman H84, Haggai Polak H59 and Dan Peluso-consulting engineer.

B. MEMBER COMMENTS

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C. PRESIDENT'S REMARKS

The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

1. 2021 Upcoming Meeting Dates

April 10th, 2021

May 15th, 2021

August 7th, 2021

November 13th, 2021

December 11th, 2021

D. CONSENT CALENDAR

All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of meeting minutes of December 12th, 2020.

David Ferrrari moves to approve.

E. TREASURER'S REPORT

2. Financial Reports

- Financial Report through January 31st, 2021
- Warrant listing
-

No major changes to the financials since the December meeting. Have one pending invoice to pay that will be included in the next report.

F. MEETING reports

3. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

No meetings were attended.

G. NEW BUSINESS

4. ITEM-Update on County application for grading permit and discussion about next steps and outreach

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

Dan Peluso gave an update on the current permit application status. Some preliminary feedback from the Coastal Commission has them questioning if the proposed design might be considered a “new” project and thus require additional review. Will need to clarify if this will be a new application or resurrect the former application with revisions.

5. ITEM Consider Insurance Renewals

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

Raphael moves to approve the renewal of the general liability insurance. David Ferrari seconds. By roll call vote: John Cullen, Jack Feinstein, David Ferrari and Raphael Kraw approve.

David Ferrari moves to approve the renewal of the Directors and Officers insurance at the current level and deductible amount. Raphael Kraw seconds. By roll call vote: John Cullen, Jack Feinstein, David Ferrari and Raphael Kraw approve.

6. ITEM –Interview and Appoint new Board Member

- a. Board report
- b. Public comment
- c. Board discussion
- d. Board action /direction

Micahel Butner from Pelicans 73 has stepped up to take over the Director position vacated by Jim Griffins. Raphael Kraw moves to approve the appointment of Michael as Director on the GHAD Board. By roll call vote: John Cullen, Jack Feinstein, David Ferrari and Raphael Kraw approve.

H. DIRECTORS COMMENTS AND CONCERNS

Members of the Board of Directors may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

I. ADJOURNMENT

The meeting was adjourned at 9:50am.

The next Meeting of the Board of Directors is scheduled for April 10th, 2021, at 9:00 a.m. online via Zoom and if possible at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Board Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 818-9253, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. Copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District at (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act

DRAFT

Pajaro Dunes Geologic Hazard Abatement District

Balance Sheet

As of March 31, 2021

Mar 31, 21

ASSETS

Current Assets

Checking/Savings

100000 · SCCB Zone 1 - 3957	165,059
100001 · SCCB Zone 2 - 3965	92,339
100002 · SCCB Z1 Emerg - 1877	420,809
100003 · SCCB LTD- 0208	49,188
100400 · Union Bank Bond Holding	<u>345,217</u>

Total Checking/Savings 1,072,612

Accounts Receivable

120000 · Assessments Receivable	<u>111,291</u>
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Total Accounts Receivable 111,291

Other Current Assets

121500 · Prepaid Insurance	16,094
121600 · Prepaid Expenses	<u>1,000</u>

Total Other Current Assets 17,094

Total Current Assets 1,200,997

Fixed Assets

150000 · Riverwall	3,000,000
160000 · Accumulated Depreciation	<u>-1,624,997</u>

Total Fixed Assets 1,375,003

TOTAL ASSETS 2,576,000

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

200000 · Accounts Payable	<u>8,138</u>
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Total Accounts Payable 8,138

Other Current Liabilities

220000 · Accrued Interest	34,751
255000 · Unearned Revenue	<u>3,547</u>

Total Other Current Liabilities 38,298

Total Current Liabilities 46,436

Long Term Liabilities

285000 · Bonds Payable Z2	1,085,000
286000 · Bonds Payable Discount Z2	-52,250
286500 · Amort. Bond Discount Z2	<u>33,427</u>

Total Long Term Liabilities 1,066,177

Total Liabilities 1,112,613

Equity

30000 · Opening Balance Equity	608,448
32000 · Retained Earnings	612,830
Net Income	<u>242,108</u>

Total Equity 1,463,386

TOTAL LIABILITIES & EQUITY 2,575,999

Note ~ GHAD owns \$15k of rock that is stored at Granite Rock

Pajaro Dunes Geologic Hazard Abatement District
Profit & Loss Budget vs. Actual
 July 2020 through March 2021

Zone 1

	<u>Jul '20 - Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
410000 · Assessment Income	158,683	158,683		100%
410020 · Emergency Reserve Fund	129,213	131,250	-2,037	98%
410050 · Assess. Income PDA Stairs	6,128	6,356	-228	96%
Total Income	<u>294,024</u>	<u>296,289</u>	<u>-2,265</u>	<u>99%</u>
Expense				
610155 · Postage and Mailings	356	1,250	-894	28%
61510 · Advertising		517	-517	
615115 · Office Expense		410	-410	
615140 · Audit Expense	9,000	10,331	-1,331	87%
61518 · Clerk	2,135	6,508	-4,373	33%
615415 · Accounting	9,161	15,596	-6,435	59%
615416 · Assessment Admin. Expense	1,752	8,265	-6,513	21%
615617 · Website Maintenance		1,250	-1,250	
615650 · Officer Election		2,557	-2,557	
615655 · Dues		514	-514	
615656 · Board/Clerk Education		2,273	-2,273	
616500 · Legal Fees	2,260	13,947	-11,687	16%
617250 · Seawall Inspections		6,199	-6,199	
619010 · Technical Consulting Costs	2,548	91,720	-89,172	3%
628500 · Insurance Expense	11,340	11,623	-283	98%
629030 · SBA Repayment to PHA Z2				
629900 · Bond Fee Expense				
650000 · Bank Service Charges	1,025			
750000 · Depreciation Expense Z2				
Total Expense	<u>39,577</u>	<u>172,960</u>	<u>-133,383</u>	<u>23%</u>
Net Ordinary Income	<u>254,447</u>	<u>123,329</u>	<u>131,118</u>	<u>206%</u>
Other Income/Expense				
Other Income				
410070 · Interest & Penalty Income	116	37	79	314%
Total Other Income	<u>116</u>	<u>37</u>	<u>79</u>	<u>314%</u>
Other Expense				
855000 · Interest Expense				
955500 · Interest Bond Discount				
Total Other Expense	<u></u>	<u></u>	<u></u>	<u></u>
Net Other Income	<u>116</u>	<u>37</u>	<u>79</u>	<u>314%</u>
Net Income	<u><u>254,563</u></u>	<u><u>123,366</u></u>	<u><u>131,197</u></u>	<u><u>206%</u></u>

Pajaro Dunes Geologic Hazard Abatement District
Profit & Loss Budget vs. Actual
 July 2020 through March 2021

Zone 2

	<u>Jul '20 - Mar 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
410000 · Assessment Income	178,409	178,409		100%
410020 · Emergency Reserve Fund				
410050 · Assess. Income PDA Stairs	1,267	1,267		100%
Total Income	<u>179,676</u>	<u>179,676</u>		<u>100%</u>
Expense				
610155 · Postage and Mailings				
61510 · Advertising				
615115 · Office Expense				
615140 · Audit Expense				
61518 · Clerk	887	2,012	-1,125	44%
615415 · Accounting				
615416 · Assessment Admin. Expense	228	1,073	-845	21%
615617 · Website Maintenance				
615650 · Officer Election				
615655 · Dues				
615656 · Board/Clerk Education				
616500 · Legal Fees				
617250 · Seawall Inspections				
619010 · Technical Consulting Costs				
628500 · Insurance Expense				
629030 · SBA Repayment to PHA Z2	69,642	69,642		100%
629900 · Bond Fee Expense		656	-656	
650000 · Bank Service Charges	39	388	-349	10%
750000 · Depreciation Expense Z2	74,997	75,000	-3	100%
Total Expense	<u>145,793</u>	<u>148,771</u>	<u>-2,978</u>	<u>98%</u>
Net Ordinary Income	<u>33,883</u>	<u>30,905</u>	<u>2,978</u>	<u>110%</u>
Other Income/Expense				
Other Income				
410070 · Interest & Penalty Income	103	113	-10	91%
Total Other Income	<u>103</u>	<u>113</u>	<u>-10</u>	<u>91%</u>
Other Expense				
855000 · Interest Expense	45,116	45,116	0	100%
955500 · Interest Bond Discount	1,566		1,566	100%
Total Other Expense	<u>46,682</u>	<u>45,116</u>	<u>1,566</u>	<u>103%</u>
Net Other Income	<u>-46,579</u>	<u>-45,003</u>	<u>-1,576</u>	<u>104%</u>
Net Income	<u><u>-12,696</u></u>	<u><u>-14,098</u></u>	<u><u>1,402</u></u>	<u><u>90%</u></u>

Pajaro Dunes Geologic Hazard Abatement District
Profit & Loss Budget vs. Actual
 July 2020 through March 2021

	TOTAL			
	Jul '20 - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
410000 · Assessment Income	337,092	337,092		100%
410020 · Emergency Reserve Fund	129,213	131,250	-2,037	98%
410050 · Assess. Income PDA Stairs	7,395	7,623	-228	97%
Total Income	<u>473,700</u>	<u>475,965</u>	<u>-2,265</u>	<u>100%</u>
Expense				
610155 · Postage and Mailings	356	1,250	-894	28%
61510 · Advertising		517	-517	
615115 · Office Expense		410	-410	
615140 · Audit Expense	9,000	10,331	-1,331	87%
61518 · Clerk	3,022	8,520	-5,498	35%
615415 · Accounting	9,161	15,596	-6,435	59%
615416 · Assessment Admin. Expense	1,980	9,338	-7,358	21%
615617 · Website Maintenance		1,250	-1,250	
615650 · Officer Election		2,557	-2,557	
615655 · Dues		514	-514	
615656 · Board/Clerk Education		2,273	-2,273	
616500 · Legal Fees	2,260	13,947	-11,687	16%
617250 · Seawall Inspections		6,199	-6,199	
619010 · Technical Consulting Costs	2,548	91,720	-89,172	3%
628500 · Insurance Expense	11,340	11,623	-283	98%
629030 · SBA Repayment to PHA Z2	69,642	69,642		100%
629900 · Bond Fee Expense		656	-656	
650000 · Bank Service Charges	1,064	388	676	274%
750000 · Depreciation Expense Z2	74,997	75,000	-3	100%
Total Expense	<u>185,370</u>	<u>321,731</u>	<u>-136,361</u>	<u>58%</u>
Net Ordinary Income	288,330	154,234	134,096	187%
Other Income/Expense				
Other Income				
410070 · Interest & Penalty Income	219	150	69	146%
Total Other Income	219	150	69	146%
Other Expense				
855000 · Interest Expense	45,116	45,116	0	100%
955500 · Interest Bond Discount	1,566		1,566	100%
Total Other Expense	<u>46,682</u>	<u>45,116</u>	<u>1,566</u>	<u>103%</u>
Net Other Income	-46,463	-44,966	-1,497	103%
Net Income	<u><u>241,867</u></u>	<u><u>109,268</u></u>	<u><u>132,599</u></u>	<u><u>221%</u></u>

Pajaro Dunes Geologic Hazard Abatement District
Bank Account Activity
As of March 31, 2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
100000 - SCCB Zone 1 - 3957						61,307.31
Deposit	02/11/2021		County of Santa Cruz	119,863.08		181,170.39
Payment	02/11/2021		Pajaro Dunes Association-	5,840.42		187,010.81
Bill Pmt -Check	02/24/2021	1408	Cal Engineering & Geology		1,347.50	185,663.31
Bill Pmt -Check	02/24/2021	1409	Jarvis, Fay, & Gibson, LLP		900.00	184,763.31
Bill Pmt -Check	02/24/2021	1410	KBK Insurance		16,406.55	168,356.76
Bill Pmt -Check	02/24/2021	1411	Sarah Mansergh		1,644.14	166,712.62
Bill Pmt -Check	02/24/2021	1412	Wendy L. Cumming, CPA		1,653.75	165,058.87
Total 100000 - SCCB Zone 1 - 3957				125,703.50	21,951.94	165,058.87
100001 - SCCB Zone 2 - 3965						51,689.71
Payment	02/01/2021	16095	Pajaro Dunes Association-	1,267.00		52,956.71
Deposit	02/11/2021		County of Santa Cruz	133,925.14		186,881.85
Bill Pmt -Check	02/24/2021	1349	Pajaro Dunes Geologic Abatement District		78,575.80	108,306.05
Bill Pmt -Check	02/24/2021	1350	Pelican Home Owner's Association		15,476.00	92,830.05
Bill Pmt -Check	02/24/2021	1351	Sarah Mansergh		491.11	92,338.94
Total 100001 - SCCB Zone 2 - 3965				135,192.14	94,542.91	92,338.94
100002 - SCCB Z1 Emerg - 1877						319,350.31
Payment	02/11/2021		Pajaro Dunes Association-	5,247.75		324,598.06
Deposit	02/11/2021		County of Santa Cruz	96,210.88		420,808.94
Total 100002 - SCCB Z1 Emerg - 1877				101,458.63	0.00	420,808.94
100003 - SCCB LTD- 0208						49,179.65
Deposit	02/28/2021			3.77		49,183.42
Deposit	03/31/2021			4.18		49,187.60
Total 100003 - SCCB LTD- 0208				7.95	0.00	49,187.60
100400 - Union Bank Bond Holding						266,631.28
Bill	02/23/2021		Pajaro Dunes Geologic Abatement District	78,575.80		345,207.08
Deposit	02/28/2021			10.22		345,217.30
Total 100400 - Union Bank Bond Holding				78,586.02	0.00	345,217.30
TOTAL				440,948.24	116,494.85	1,072,611.65

BUDGET FOR FOR THE FISCAL YEAR ENDED JUNE 30, 2022

FUNDING SOURCES FOR ZONE 1	FY22 Spending Budget	FY21 Previously Received	FY22 Assessment	County Object Number	
				404823 Operating Assessment	404853 Emergency Reserve
Property Assessments:			\$ 238,670		
From Members			231,621		
From PDA for Stairways			7,049		
Interest income			50		
Total Revenue for Zone 1			<u>238,720</u>		
Administrative and Operating Expenses					
General and Administrative Expenses					
Printing and mailings	\$ 1,581	\$ 1,000	\$ 581		
Communications and Website maintenance	1,581	1,500	81		
Office Supplies	580	500	80		
Advertising	527	500	27		
Insurance	15,806		15,806		
Membership Dues	527	500	27		
Total General and Administrative Expenses	<u>20,601</u>	<u>4,000</u>	<u>16,601</u>		
Professional Services					
Legal Consultant	18,968	15,000	3,968		
Contract costs for Assessment calculations	8,430	5,500	2,930		
Audit Fees	10,538		10,538		
Accountant Contract	18,968	6,000	12,968		
Engineer Fees/County permit	124,739	115,000	9,739		
Clerk Contract/Admin. & Outreach	8,852	3,000	5,852		
Total Professional Services	<u>190,494</u>	<u>144,500</u>	<u>45,994</u>		
Special District Compliance Costs					
Elections	2,608	2,000	608		
Board and Clerk Training	2,318	2,000	318		
Total Special District Compliance Costs	<u>4,927</u>	<u>4,000</u>	<u>927</u>		
Seawall Annual Inspection	<u>6,199</u>	<u>6,000</u>	<u>199</u>		
Total Administrative and Operating Expenses	<u>222,220</u>	<u>158,500</u>	<u>63,720</u>	63,720	
Capital Repair Costs/Expenses and Reserve	<u>175,000</u>		<u>175,000</u>		175,000
Total Administrative Budget	<u>397,220</u>	<u>158,500</u>	<u>238,720</u>		
Net Change in Fund Balance			\$ -		

DRAFT PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT - ZONE 2

BUDGET FOR FOR THE FISCAL YEAR ENDED JUNE 30, 2022

	<u>Current Year budget</u>
REVENUE FOR ZONE 2	
Property Assessments	267,654
Pelican	266,235
Total PDA for stairway	1,419
Interest	150
<i>Total Revenue for Zone 2</i>	<u>267,804</u>
EXPENDITURES FOR ZONE 2	
<i>Administrative Costs</i>	
Contract for Assessment Administration	1,094
Accountant/Clerk Contract	2,737
Bond Fee	669
Bank Service Charges	527
Total Administrative Costs	<u>5,028</u>
<i>Riverwall Inspection</i>	<u>-</u>
<i>Loan Payments</i>	
SBA Loan Payment	92,856
Payment on bond issue (82 members)	169,920
Total loan payments	<u>262,776</u>
<i>Total Expenditures for Zone 2</i>	<u>267,804</u>
Net Change in Fund Balance	<u><u>-</u></u>