



**REGULAR MEETING MINUTES  
PAJARO DUNES GEOLOGIC HAZARD ABATEMENT DISTRICT  
MEADOW ROOM, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076**

Please note the change of venue to the Meadow Room  
**Saturday, November 9th, 2019 9:00 a.m.**

**A. OPEN SESSION CALL TO ORDER – PLEDGE OF ALLEGIANCE**

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**Roll Call**

John Cullen, Secretary- <b>present</b>	Jack Feinstein, Director- <b>not present</b>
David Ferrari, Community Liaison- <b>present</b>	Raphael Kraw, Director- <b>present</b>
Jim Griffin, Director – <b>not present</b>	Sarah Mansergh, Clerk- <b>present</b>

**Mike Rodriguez (attorney), Wendy Cumming (accountant) were also present.**

**B. MEMBER COMMENTS**

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Matters under the jurisdiction of the Board and not on the posted agenda, may be addressed by members of the public before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an emergency by the Board of PDGHAD. Any person wishing to address the Board during the Member Comment period shall be permitted to be heard for up to 3 minutes, A) individuals may speak only once and B) the Board is unable to address any owner comments in depth, but may choose to direct the Clerk to follow-up on the matter for a future meeting.

**C. PRESIDENT’S REMARKS**

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The President will use this opportunity to inform the public of issues affecting the District and other items of a general nature not otherwise provided for on this agenda.

- **Meeting Calendar 2019**

December 14<sup>th</sup>

**2020 Regular Meeting Dates**

February 8<sup>th</sup>

April 11<sup>th</sup>

**May 9<sup>th</sup> Change to May 16<sup>th</sup>**

August 8<sup>th</sup>

November 14<sup>th</sup>

December 12<sup>th</sup>

## D. CONSENT CALENDAR

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All matters listed on the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

1. Approval of minutes September 21<sup>st</sup>, 2019-**Defer to next meeting to achieve a quorum**

## E. TREASURER'S REPORT

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2. Financial Reports
  - Financial Report through October 31<sup>st</sup>, 2019
  - Warrant listing
  - Asset Investments and Options

**Wendy Cumming gave an update on the Financial Report and a brief discussion on some investment options that may be reviewed in the future. Suggested that the Board review a draft investment policy statement before making any decisions (add to February meeting).**

**Raphael moves to approve the financial statements, David seconds. All approve**

## F. MEETING reports

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2. Meetings attended by Directors at District expense since the last meeting of the Board (per AB1234 requirements). Such reports may be made orally or in writing.

**John, David and Mike met with the County and Engineer of Record on October 22<sup>nd</sup> and Nov 7<sup>th</sup> with the Engineer of Record.**

## G. NEW BUSINESS

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4. ITEM – Designate officers for the Board-**Defer to next meeting. Provide job descriptions.**
  - a. Board report
  - b. Public comment
  - c. Board discussion
  - d. Board action /direction
  
5. ITEM-Review Emergency Procedures and Contact Information Sheet
  - a. Board report
  - b. Public comment
  - c. Board discussion
  - d. Board action /direction

**Reviewed the Emergency Procedures and Contact Information. Sarah was directed to review with Engineer of Record and bring back for finalization at the next meeting.**

6. ITEM-Designate a signee(s) for the emergency line of credit with Santa Cruz County Bank and discuss adequacy of current bank signatures lists
- a. Board report
  - b. Public comment
  - c. Board discussion
  - d. Board action /direction

**Raphael moves to designate John Cullen and David Ferrari as signatories on the emergency line of credit as both are already signatories on our other SCCB accounts. John is authorized to sign the documents and both John and David are authorized to advance funds from the loan. David F. seconds. All approve.**

7. ITEM – Review FY 2018/19 audit report.
- a. Board report
  - b. Public comment
  - c. Board discussion
  - d. Board action /direction

**Wendy presented the clean opinion from the auditors.**

**David F moves to approve the draft audit report and direct Wendy to send it for finalization. Raphael seconds. All approve.**

**John will present the audit findings at the homeowners meeting in December.**

8. ITEM – Review results of the County planning meeting and discuss next steps to be taken for submission of a maintenance plan for the seawall.
- a. Board report
  - b. Public comment
  - c. Board discussion
  - d. Board action /direction

**John provided an update on the County planning meeting on October 22<sup>nd</sup>, where they and introduced our new Engineer of Record (EofR) to County personnel and discussed the plan moving forward. EofR will develop a detailed construction methodology and documentation we have and advise on what is needed to move the plan forward for SC County to issue us a grading permit. SC County and GHAD will then approach the Coastal Commission with the plan for review.**

**November 7<sup>th</sup> follow up meeting. Suggested a survey of the seawall. Can do a drone survey of current conditions based on the ARUP information. \$6,000 for the critical areas and \$10,000 for the entire seawall. Will secure data from ARUP, put together report and December meeting with updates. Set up with Dan for a call in to the December meeting.**

**Raphael is going to look around for grant possibilities-including the Coastal Conservancy.**

## **H. DIRECTORS COMMENTS AND CONCERNS**

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Members of the Board of Directors may address items of concern at this time, and may request that items be placed on future agendas in accordance with the By-laws of the Board.

## **I. ADJOURNMENT**

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Adjourned at 10:36am.

Attest:



Sarah Mansergh  
Clerk of the Board  
Pajaro Dunes Geologic Hazard Abatement District

The next Meeting of the Board of Directors is scheduled for December 14th, 2019, at 9:00 a.m. at the offices of the Pajaro Dunes Geologic Hazard Abatement District, Board Room, Pajaro Dunes, 2661 Beach Road, Watsonville, CA 95076. Individuals who require special accommodations are requested to contact the District Clerk by calling (831) 818-9253, no less than 72 hours prior to the meeting or in the case of a Special Meeting, as soon as possible after the Agenda is posted. For copies of the agenda will be available 72 hours prior to the meeting and may be obtained by contacting the District agenda and board packet e-mail [pdghad@gmail.org](mailto:pdghad@gmail.org) or (831) 761-7744. All meetings are noticed and conducted in accordance with the Ralph M. Brown Act.